

**OKLAHOMA WORKERS' COMPENSATION COMMISSION**  
**REGULAR MEETING MINUTES**  
**FEBRUARY 22, 2024 2:00 P.M.**

**STATEMENT OF OKLAHOMA OPEN MEETING ACT COMPLIANCE**

Notice of this Regular Business Meeting was filed with the Secretary of State's office in compliance with the Open Meeting Act.

The agenda was posted at least 24 hours in advance of the meeting, in compliance with the Open Meeting Act. It was posted on the Commission website and at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, the Commission's principal office.

**MINUTES OF THE FEBRUARY 22, 2024, REGULAR BUSINESS MEETING OF THE**  
**OKLAHOMA WORKERS' COMPENSATION COMMISSION**

The members of the Oklahoma Workers' Compensation Commission met at 1915 N. Stiles Ave., in the En Banc Courtroom, Oklahoma City, Oklahoma, on February 22, 2024.

Members present: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Scott Biggs.

Others Present: Andrea Delling, WCC; Ian Steedman, WCC; Lauren Hammonds Johnson, WCC; Sharon Smith, WCC; Collin Fowler, WCC; Tava Jones, WCC; Alexander Watkins, WCC; and Timmye Porter, CEC.

Chairman Russell expressed appreciation for those in attendance. After the roll was taken, Chairman Russell found a quorum present and called the meeting to order at 2:00 p.m.

**1. Discussion and Possible Action to Approve Minutes**

The drafted minutes of the February 6, 2024, Special Meeting of the Commission will be considered for approval.

Commissioner Biggs moved to approve the Minutes. Commissioner Tilly seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

The motion carried.

2. **Discussion and Possible Action to Approve the Consent Agenda for Travel Vouchers Currently Outstanding**

Title 85A O.S. § 23 states, [a]ny Commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission.” In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All travel vouchers and one reimbursement listed within this Consent Agenda were made available to each Commissioner prior to the meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and voted upon separately.

Commissioner Biggs moved to approve the travel vouchers presented. Commissioner Tilly seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

The motion carried.

3. **Discussion and Possible Action to Approve Application for Appointment as Certified Workers’ Compensation Mediator**

Title 85A O.S. § 110 tasks the Commission with certifying individuals who are eligible and qualified to serve as mediators. An individual may be certified as a mediator if the applicants meet the qualifications as required by the Commission in Section 110.

The Commission considered the certified mediator application presented at the meeting, which has been vetted by the Legal Operations Director and recommended for approval.

Director Ian Steedman was recognized, presented, and answered questions of the Commission.

Commissioner Biggs moved to approve the certified mediator application. Commissioner Tilly seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

The motion carried.

4. **Discussion and Possible Action to Approve Bid Quotation and Requisition with Premier Blinds or Russell Interiors to Replace Window Blinds on the 1<sup>st</sup> and 2<sup>nd</sup> Floors of the OKC Commission Offices**

Chief Financial Officer Andrea Delling was recognized, presented, and answered questions of the Commission.

Commissioner Biggs moved to approve Option 1 for blinds. Commissioner Tilly seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

The motion carried.

5. **Discussion and Possible Approval of 2024 Proposed Administrative Rules**

The Commission is considering changes to OAC 810:15-9-1, 810:15-9-2, and 810:15-9-5.

The agenda item was not discussed. The 2024 proposed administrative rules were approved in the previous February 22, 2024, Public Hearing held at 10:00 a.m.

6. **Discussion and Possible Action to Approve SOW with Go Security Pro LLC for Cybersecurity Testing of CaseOK Application and Authorization for CFO & CPO to Finalize Procurement**

Executive Director Lauren Hammonds Johnson was recognized, presented, and answered questions of the Commission.

Commissioner Biggs moved to approve all four options in the Statement of Work. Commissioner Tilly seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

7. **Discussion and Possible Approval of WCC's Application to the Oklahoma Office of Homeland Security State and Local Cybersecurity Grant Program**

Executive Director Lauren Hammonds Johnson was recognized, presented, and answered questions of the Commission.

Commissioner Tilly moved to approve the WCC's application. Commissioner Biggs seconded the motion. Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

8. **Legislative Update and Discussion**

Commissioner Biggs presented and answered questions of the Commission.

No action was taken.

9. **CaseOK Update and Discussion**

Ian Steedman was recognized, presented, and answered questions of the Commission.

No action was taken.

10. **Fee Schedule Discussion and Update**

Commissioner Biggs presented and answered questions of the Commission.

No action was taken.

11. **New Business**

“[A]ny matter not known about or which could not have been reasonably foreseen prior to the time of the posting.” 25 O.S. § 311.

There was no new business.

**ADJOURNMENT.....Chairman Russell**

Commissioner Biggs moved to adjourn. Commissioner Tilly seconded the motion. Those voting aye: Those voting aye: Chairman Russell, Commissioner Tilly, Commissioner Biggs.

The motion carried, and the meeting adjourned at 2:30 p.m.